

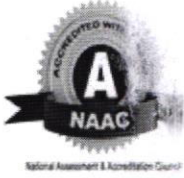


SWAMI VIVEKANAND SUBHARTI UNIVERSITY
SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING

Subhartipuram, NH-58 Delhi-Haridwar Bypass Road, Meerut -250 005
Ph.: 0121-2439157, Ext. 2222, 2221, Fax: 0121- 2439108
E-mail: principle.site@gmail.com, principal.engg@gmail.com, Website: www.subharti.org

DEPARTMENT OF MECHANICAL ENGINEERING

(Approved by AICTE)



Ref: SITE/BO\$/2018/

Date: 05/01/2018

Notice for Meeting of Board of Studies

A meeting of Board of Studies has been scheduled on 20/01/2018 at 02:00 pm in the H-2 hall of Mechanical Engineering Department. Following are the agenda items for the same.

HOD (ME)
SITE, SVSU, Meerut, UP



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MECHANICAL ENGINEERING DEPARTMENT

(Approved by AICTE)



OFFICE OF THE HOD (ME) 22/01/18/01 DATED: 22/01/2018

Minutes for Meeting of Board of Studies held on 20/01/2018

A meeting of Board of Studies was held on 20/01/2018 at 11:00 AM in H-2 hall of the department.

Following members attended the meeting

1. ER. ANIL KUMAR	-IN CHAIR
2. DR. BIKAS PRASAD	MEMBER
3. ER. SUNDEEPKATIYAR	MEMBER
4. ER. G.S. KESHARWANI	MEMBER
5. ER. DHANANJAY KUMAR SINGH	MEMBER
6. ER. GAJENDER	MEMBER
7. ER. MANOJ KUMAR ATTRI	MEMBER
8. ER. SURAJ	MEMBER
9. ER. DEEPTI ARORA	MEMBER
10. ER. HARPREET SINGH	MEMBER
11. ER. TUSHAR JAIN	EXTERNAL MEMBER (ACADEMICS)
12. ER. O.N. SRIVASTAVA	EXTERNAL MEMBER (INDUSTRY)

At the onset, the Chairperson of BOS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

Agenda No. 1: To confirm the minutes of Board of studies meeting was held on 15/07/2017.

Resolution: the minutes of meeting held on 15/07/2017 were approved.

Agenda No. 2: To report action taken on the Board of Studies held on 15/07/2017

Resolution: The member noted the action taken report of the minutes of board of studies held on 15/07/2017.

Agenda No. 3: To examine feedback analysis for the B.Tech ME programme for the year 2017-18 (ODD SEM.).

Resolution: After examine the feedback analysis members found satisfactory improvement on part of academic as well as in student discipline part.

Agenda No. 4: To consider and approve Board of Examiners for theory and practical examination for UG and PG programme.

Resolution: The member seen the list of Board of examiners found suitable and upto the mark as per SVSU rule hence approve the same.

Agenda No. 5: To consider and introduce a Value added course.

Resolution: In ordered to impart more technical knowledge and working skill familiar to the market requirement, introduced value added course appreciated by the board members and implemented with the immediate effect.

Anil Kumar

Er. Anil Kumar
HOD (ME)

Manoj Kapi



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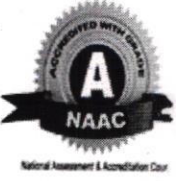
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DEPARTMENT OF MECHANICAL ENGINEERING

(Approved by AICTE)



OFFICE OF THE HOD/05/01/018/01

Dated: 05/01/2018

AGENDA OF BOS

A Board of studies meeting is proposed on 20/01/2018 at 11:00 AM

1. To confirm the minutes of Board of studies meeting was held on 15/07/2017.
2. To report action taken on the Board of Studies held on 15/07/2017.
3. To examine feedback analysis for the B.Tech ME programme for the year 2017-18 (Odd Sem.).
4. To consider and approve Board of Examiners for theory and practical examination for UG and PG programme.
5. To consider and introduce a Value addedcourse.

Following members are requested to assemble in the Office of HOD ME.

S.No.	Name of faculty members	Designation	Signature
1.	Er. Anil Kumar	Chair Person	
2.	Dr. Bikas Prasad	Member	
3.	Er. Sandeep katiyar	Member	
4.	Er. G.S. Kesharwani	Member	
5.	Er. Dhananjay Kumar Singh	Member	
6.	Er.Gajender	Member	
7.	Er.Manoj Kumar Attri	Member	
8.	Er.Suraj	Member	
9.	Er.Deepti Arora	Member	
10.	Er. Harpreet Singh	Member	
11.	Er. Tushar Jain	External Member (Academics)	
12.	Er.O.N. Srivastava	External Member (Industry)- Indian telecom industry, Raibareli	

Er. Anil Kumar
HOD (ME)

Cc:

- Office of the Principal for kind information.
- Departmental office file.

Manoj Kapil



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MECHANICAL ENGINEERING DEPARTMENT

(Approved by AICTE)




Ref: Office of HOD/ME/SITE/25/05/18/01

Date: 25/05/2018

ACTION TAKEN REPORT

Action Taken Report on BOS Meeting held on 20/01/2018

Sr No	Agenda taken	Decision	Outcome/Result
1.	To confirm the minutes of Board of studies meeting was held on 20/01/2018.	The BOS members confirmed the minutes of meeting.	Noted
2.	To report action on the Board of Studies held on 20/01/2018.	The members were apprised with action taken.	Noted
3.	To examine feedback analysis for the B. Tech (ME) programme for the session 2017-18 (Even Sem.)	The member noted the feedback analysis and approved the action taken on the feedback.	The faculty members applied all the inputs provided by the HoD for improvements in the way they deliver the classes and focused more towards outcome oriented process.
4.	To consider and approve Board of Examiner for theory and practical examination for the session 2017-18 (Even sem) for B.Tech. (ME) & M. Tech programme.	Approved and recommended to COE.	All the examiners were informed officially after getting approval from COE regarding the same.
5.	To consider training on value added course for the students in the programme of UG.	It was recommended to make students get trained on "CREO 3.0".	Training "CREO 3.0" was conducted and students get trained and skilled.
6.	To organize a outreach activity	The BOS members accepted the proposal.	A visiting tour was organized on topic "Preventive measures in maintenance of tractor and agricultural tools and equipment.


Dr. Ravish Kumar Srivastava

Professor & HOD (ME)
SITE, SVSU, Meerut.